

AUTHORIZED ACCESS TO RECORDS

In addition to the teachers, principals, assistant principals, graduation coaches and counselors assigned to this school (a list may be obtained from the principal). The following persons shall have access to these files:

Dr. Cole Pugh	Superintendent
Karen Cagle	Assistant Superintendent
John Radcliffe	Assistant Superintendent
Sequita Freeman	Chief Human Resource Officer
Kitty Crawford	Director of Exceptional Education
Patty Lee	Director of Elementary Curriculum
Dr. Tonia Contorno	Director of Secondary Curriculum
Melanie Traylor	Director of School Improvement Spec. Assessment
Jacqueline Jones	Director of Student Services
Leigh M. Thraillkill	Coordinator of Federal Programs/Middle Curriculum
Dr. LaTanya Barkley	Program Coordinator
Shari Dillon	Program Coordinator
Dawnyell King	Program Coordinator
Jessica Morman	Program Coordinator
Sembenea Baker	School Psychologist
Jade Enrique	School Psychologist
Ashara McKee-Williams	School Psychologist
Kelly Miller	School Psychologist
Lisa Pate	School Psychologist
Shon Woods	School Psychologist
Angie Knight	Exceptional Education Records Clerk
Hilda Strickland	Exceptional Education Records Clerk
Judy Yawn	Exceptional Education Secretary

Signed informed parental consent shall be obtained before disclosure of the enclosed data to anyone other than:

- 1) Parent or student age 18 or over
- 2) School officials, including teachers within the local system or legally constituted cooperating agencies, e.g. RESAs, SED centers, shared services, when access has legitimate educational purposes.
- 3) In connection with a student's application for or receipt of financial aid.
- 4) Accreditation agencies.
- 5) In compliance with judicial order.
- 6) Authorized state or federal representatives evaluating or auditing federally supported educational programs.
- 7) The Office for Civil Rights.
- 8) Officials or other schools or school systems in which the student seeks or intends to enroll, upon condition that the student's parents be notified of the transfer, receive a copy of the record if desired, and have an opportunity for a hearing to challenge the content of the record.
- 9) With the written approval of the superintendent, organizations conducting a study on behalf of an agency to develop, validate or administer predictive tests, to administer student aid or to improve instruction and when such information will be made available only to those conducting the study, with all personally identifiable data destroyed at the conclusion of the study.